

Friday, November 5, 2021

## NOTICE

SUBJECT: Nova Métis Heritage Association - 2021 AGM

DISTRIBUTION: Nova Métis Members and Affiliates

**Nova Métis Heritage Association** will be hosting its 2021 Annual General Meeting (AGM), on Sunday, November 28, 2021, at 2pm.

The meeting will take place as a Virtual / Online meeting, with registration required.

This Notice also covers the following documents as part of the AGM package:

- Agenda
- Resolutions
- Letter of Intention Form
- Nomination Form
- Registration – Must be completed and submitted to attend meeting

**Please Note:** Only voting members will be allowed to attend, as this will help the voting logistics of our first Virtual/Online general meeting.

### Contact Info:

- 1) Submission and Registration email address: “agm2021@novametis.ca”
- 2) Membership queries and submissions: “membership@novametis.ca”
- 3) General enquiries: “info@novametis.ca”
- 4) Nova Métis Mailing Address: #307-16233 82 Ave, Surrey, BC V4N 0P7

/HRC



## 2021 AGM – PACKAGE

### Contents:

This package includes the following documents and forms:

- AGM Notice
- AGM Agenda
- Special Resolutions:
  - A – Modify Bylaws for other voting methods
  - B – Modify Bylaws for election of offices
  - C – Addition to Bylaws for privacy and use of submitted member information
- Resolution D – MNBC charter agreement
- Letter of Intention Form
- Nomination Form
- Registration Form

### Instructions:

Please review the complete AGM package.

Submission details and due dates for each form are on each of the forms.

To attend the meeting, please send the Registration form info to Nova Métis by email, or by mail.

Please complete the Letter of Intention form. This form will help Nova Métis with valuable feedback from our members.

Please use the Nomination form, if you would like to volunteer and be a director of Nova Métis, or you would like to nominate another member to a board position.

Thank you,

Nova Métis Board of Directors



**Annual General Meeting – Sunday, November 28, 2021**

Location: Online / Virtual Meeting – Registration Required

Meeting to start 2pm.

**AGENDA**

1. Call meeting to order: at \_\_\_\_\_
2. Opening PRAYER
3. Welcome and Introductions
4. Quorum – Voting Members Only
  - A quorum is 3 members present or a greater number that the members may determine at a general meeting
5. Appointments of the Meeting
6. Approval of the Agenda
7. Review and Approval of Previous AGM Minutes

Reports:

8. Reports on Activities since last AGM
9. Financial Report and Summary

Resolutions:

10. Special Resolutions (Require 2/3 Vote of Quorum):
  - 10.1. Special Resolution A – Modify Bylaws for Other Meeting and Voting methods
  - 10.2. Special Resolution B – Modify Bylaws for Elections of office
  - 10.3. Special Resolution C – Addition to Bylaws for Privacy and use of Member information
11. Resolution D – MNBC charter agreement

Directors Election:

12. Election of Board of Directors: Nominations, Acceptance, and Voting
  - 12.1. Current Sitting Board, we thank the board for their service:
    - Harland Coles - President
    - Kerry Marion – Vice President
    - Keenan McCarthy
    - Tristan Wilson-Vouri
  - 12.2. Call for nominations – In turn for: President and Vice-President
  - 12.3. Call for other nominations, with acceptance, for seat on board of directors, any member is welcome.
13. [Amended] Open Member Forum – Any community updates by members
14. Tentative Date for next AGM: November 27, 2022
15. Adjournment: at \_\_\_\_\_

## 2021 AGM – SPECIAL RESOLUTIONS

Bylaw modifications are Special Resolutions that require 2/3 majority vote to pass.

*Resolutions are subject to amendment and may be modified until passed.*

### Special Resolution A:

WHEREAS the current Nova Métis Bylaw text is:

- 22 (1) A member in good standing present at a meeting of members is entitled to one vote.
- (2) Voting is by show of hands.
- (3) Voting by proxy is not permitted.

**BE IT RESOLVED** to modify the Bylaws as presented:

- 22 (1) A member in good standing present at a meeting of members is entitled to one vote.
- (2) At a meeting, voting must be by a show of hands, an oral vote or another method, electronic or otherwise, that adequately discloses the intention of the voting members.
- (3) Voting by another method, electronic or otherwise, must provide for the registration and validation of the voting member, such that only valid members in good standing may vote.
- (4) If voting by a mail-in ballot is used for a voting member, the ballot must be signed and accompanied by a registration with proof of membership, as determined by the directors.
- (5) If before or after a vote, a secret ballot is directed by the chair of the meeting, or 2 or more voting members request a secret ballot, voting must be by a secret ballot. A secret ballot must be paper or another method, electronic or otherwise, determined by the chair of the meeting, that will reasonably maintain the secrecy of who cast the vote.
- (6) Voting by proxy is not permitted.

Special Resolution B:

WHEREAS the current Nova Métis Bylaw text is:

- 25 (1) The president, vice president, secretary, treasurer and one or more other persons are the directors of the society.
- (2) The number of directors must be 5 or a greater number determined from time to time at a general meeting.
- 26 (1) The directors must retire from office at each annual general meeting when their successors are elected.
- (2) Separate elections must be held for each office to be filled.
- (3) An election may be by acclamation, otherwise it must be by ballot.
- (4) If a successor is not elected, the person previously elected or appointed continues to hold office.

**BE IT RESOLVED** to modify the Bylaws as presented:

- 25 (1) The president, vice president, and 3 or more other persons are the directors of the society.
- (2) The number of directors must be 5 or a greater number determined from time to time at a general meeting.
- (3) The directors shall appoint the office of secretary and treasurer from the directors of the society.
- 26 (1) The directors must retire from office at each annual general meeting when their successors are elected.
- (2) Separate elections must be held for the office of president and vice president to be filled.
- (3) An election may be by acclamation, otherwise it must be by ballot.
- (4) If a successor is not elected, the person previously elected or appointed continues to hold office.

Special Resolution C:

WHEREAS the current Nova Métis Bylaws do not specifically provide for, and to layout a privacy and confidentiality policy, for members submitted information and documents; and section 62 is the last numerated section;

**BE IT RESOLVED** to modify the Bylaws as presented:

## Part 13 – Member Information

- 63 (1) Directors, members, or any volunteer, employee, contractor, representative, or agent of the society will uphold and maintain the privacy and confidentiality of any and all members submitted information and documents, and will not share the information with any outside entity or third party, without the express written permission by the member the information pertains to, with the following exceptions in subsections (2) and (3).
- (2) For a member under 18 years of age, parental or guardian written consent or permission is required.
- (3) Directors, or directed members, volunteers, employees, representatives, or agents, may have use of the information and documents:
- a) to perform the business of the society, as directed by the directors;
  - b) for communicating with the members of the society; or
  - c) the use of genealogical information, specifically, and in aggregate, i) as required to verify and validate any members ancestry, and ii) for genealogical research purposes.

**2021 AGM – RESOLUTION – D**Resolution D:

## WHEREAS:

- Nova Métis Heritage Association (“Nova Metis”) is a diverse membership which includes MNBC members, BCMF members, and unaffiliated members, across all of BC, with a rich history;
- to establish its traditional Mission, Focus, and Purpose, to be a heritage for cultural expression of the Metis. A community to preserve the past, and build awareness and organize events of Metis culture for the present and future Metis generations to explore and enjoy;
- to be a renewed foundation, which will honour Ken and Joyce Fisher, and other prominent members, with their hoped vision to bring alive Metis culture and share its cherished and distinct ways;
- Nova Métis and MNBC signed a charter agreement, in 2005, to help build and support Métis self government, and help establish a governance model for the BC Métis;
- the current MNBC governance model, through Nova Métis, is no longer a seemingly viable fit for Nova Métis' Mission, Focus, and Purpose;
- due to Covid, MNBC demands on Nova Métis, to be a relay of specific support apparatus, and take on funding obligations and distribution, is not a viable fit for Nova Metis' Mission, Focus, and Purpose;
- Nova Metis Members, who are both MNBC members and Nova Métis members, will remain both Nova Métis Members and MNBC citizens, as they so choose;
- for its members benefit, should this resolution pass, MNBC will, in all probability, duly form new chartered communities within Surrey, and Delta, to smoothly uptake the MNBC citizens for the governance purposes of the chartered communities; and,
- Nova Métis may seek other amicable agreements with MNBC and other sponsors to match its Mission, Focus, and Purpose, for the benefit of all Nova Métis Members.

**BE IT RESOLVED**, Nova Métis Heritage Association will discontinue the charter agreement with MNBC.

*Resolutions are subject to amendment and may be modified until passed.*



2021 AGM – LETTER OF INTENTION

Why:

Nova Métis wishes to poll its members, as to properly gauge the members intent, and provide for a reasonable accommodation of that intent at our AGM.

Nova Métis' bylaws were always assuming an in-person general meeting, and Covid has challenged these granted assumptions. This has also made for complexities for other societies within BC and Canada. The first resolution is to modify the bylaws, so the in-person assumption and “show of hands” voting may be updated to the present requirements of the times.

These letters will be tallied in aggregate for presentation at the AGM, and will not be individually called upon by name, with the exception for auditing purposes.

Statement:

I, \_\_\_\_\_, with Nova Métis Member Number: 602-04-\_\_\_\_\_, declare my intention for each of the following Resolutions will:

Special Resolution A –  Pass |  Fail | Undecided

Comments\*: \_\_\_\_\_

Special Resolution B –  Pass |  Fail | Undecided

Comments\*: \_\_\_\_\_

Special Resolution C –  Pass |  Fail | Undecided

Comments\*: \_\_\_\_\_

Resolution D –  Pass |  Fail | Undecided

Comments\*: \_\_\_\_\_

\* Additional comments are attached on appended pages - [ Yes / No ] \_\_\_\_\_

Signed:

X: \_\_\_\_\_ Date: \_\_\_\_\_





**2021 AGM – NOMINATION FORM**

Nomination:

I, \_\_\_\_\_, with Nova Métis Member Number: 602-04- \_\_\_\_\_,

nominate, the following Nova Métis Member, to the Board of Directors:

Name of nominee: \_\_\_\_\_,

in the position of: \_\_\_\_\_,

[Positions: President, Vice-President, or as a Director ]

Bio or Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Notes:

You may nominate more than one member for a position; however, please use only one form per nominee.

You may volunteer and nominate yourself as a Director, and you must be present at the meeting to accept your nomination.

The office of the President and Vice-President may not be self nominated, and must be seconded by another Nova Métis member.

Please provide a short bio, and/or description of the nominee, as this may be posted for others to review (this may be attached as needed).

Submission Details:

Nomination form must be completed and submitted to the Nova Métis email address, or mailing address, as below, and be received by the due date and time, to be considered a valid written nomination.

Receipt Due Date: **Wednesday, November 17, 2021, before 6pm.**

Email Address: “agm2021@novametis.ca”

Mailing Address: #307-16233 82 Ave, Surrey, BC V4N 0P7



### 2021 AGM – REGISTRATION FORM

General Meeting Registration:

Full Name: \_\_\_\_\_ ,

Nova Métis Member Number: 602-04- \_\_\_\_\_ ,

Date of Birth: \_\_\_\_\_ (voting members must be at least 18 years of age),

Mailing Address: \_\_\_\_\_ ,

Email Address\*: \_\_\_\_\_ .

\* Email address will be used to send meeting link, and may be used for meeting sign-on

Declaration:

I declare I am a Nova Métis Heritage Association Member, and wish to be registered for and hope to participate in the Nova Métis 2021 Annual General Meeting (AGM).

Signed:

X: \_\_\_\_\_ Date: \_\_\_\_\_

Submission Details:

Registration must be completed and submitted to the Nova Métis email address, or mailing address, as below, and be received by the due date and time, to be registered to attend the Virtual / Online meeting.

Receipt Due Date: **Friday, November 26, 2021, before 6pm**

Email Address: “agm2021@novametis.ca”

Mailing Address: #307-16233 82 Ave, Surrey, BC V4N 0P7

